

Index

I. Welcome Letter

II. Mission Statement

III. Christian Lifestyle Philosophy

IV. Application

V. Tuition Rates

VI. Tuition Agreement

VII. Health & Safety

VIII. Parent Handbook Agreement

IX. Policies & Procedures

a. Development Stages

b. Communication

c. Separation Policy

d. Enrollment Requirement

e. Arrival/Departure

f. Discrimination Policy

g. Statement of Confidentiality

h. Child Abuse Reporting

- i. Hours of Operation & Days Off**
- j. Discharge Policy**
- k. Enrollment Requirement**
- l. Registration Fee**
- m. Tuition**
- n. Payment Responsibility**
- o. Parent/Guardian Conference**
- p. Arrival & Departure**
- q. Medication**
- r. Illness**
- s. Injury**
- t. Rules**
- u. Infant program**
- v. Preschool programs**
- w. Discipline Policy**

Welcome to Tabernacle Christian Center Academy (TCCA)

On behalf of the staff of TCCA ... Welcome! We are happy that you have chosen our Academy to share these years of your child's life with us. What an exciting journey awaits them. Their path will be filled with so many joys as you watch your child reach new developmental and educational milestones. There may be times of frustration and uncertainty for you as well. Leaving your child in the care of others is often a very difficult decision. However, please remember that we are here as partners in raising your child. We offer a loving and friendly environment, which will keep them safe while you are away.

This handbook has been designed to inform you of our policies and procedures.

I am thankful the Lord has given me the opportunity to meet and work with both you and your child. Working with children has been a passion of mine for many years. Sharing the message of God's love with them makes our jobs even more rewarding. I am committed to lead our staff, as a team with you, to provide a warm and nurturing environment where God's love is always evident to your children. My door is always open. Please come and share your joys, suggestions, and concerns with me.

Blessings to your family as you begin this journey.

Loren Terrelonge

Principal

Mission Statement

Our mission is to develop children's minds spiritually and with a sense of understanding and compassion for learning along with the courage to believe in themselves.

At Tabernacle Christian Center Academy, we believe in the Holy Scriptures and the eternal Godhead. We are dedicated to the highest academic and behavioral standards. The Accelerated Christian Education and the ABEKA Book is an approach to Christian education that keeps learning lively, interesting, and memorable. It sets the standard of education excellence.

We believe in working cooperatively with parents to create a culturally rich, safe, positively charged learning environment that is relevant to the lives of our students. We will nurture each student to develop spiritually, academically, and socially in daily living skills, creative art, music and physical activities.

Our goal is to provide every opportunity for our students to grow spiritually and socially to reach their highest potential. To empower them to achieve their goals and dreams in their life's journey.

EDUCATING FOR EXCELLENCE, GROUDED IN FAITH, GUIDED BY CHRIST.

“TRAIN UP A CHILD IN THE WAY HE SHOULD GO: AND WHEN HE IS OLD, HE WILL NOT DEPART FROM IT”.

(PROVERBS 22:6)

PHILOSOPHY

**The Christian lifestyle is an ongoing,
constant, daily process, as is training our**

children. That’s why it is important and helpful to have a special time set aside each week for spiritual growth. Family time is the key to tying the entire family together in pursuit of family happiness and success in church, school, and home life. It integrates Christ teachings with school learning. As a Christian Institution we highly recommend that your family practice the following principles that will enhance your lifestyles and biblical principles.

- 1. Pray together**
- 2. Have devotional time**

3. Explore God's word together
4. Create a climate for open communication
5. Spend quality time together as a family
6. Make school education a share family experience
7. Fellowship together and have fun as a family
8. Eat meals together as a family
9. Have family outings and hobbies together
10. Mold the children how to respect and obey one another

And now this word to all of you: You should be like one big happy family, full of sympathy towards each other, loving one another with tender hearts and humble minds. 1st Peter 3:8 (TLB Translation)

Tabernacle Christian Center Children's (TCCA)

Parent Handbook Agreement

It is your responsibility to read and understand all off TCC Academy policies and procedures and to abide by them at all times. If you have any questions, please see the principal before signing this agreement.

I _____, parent / guardian of _____ acknowledge that I have received and read the TCC Academy Parent Handbook. I fully understand the information within and by signing this agreement I agree to abide by all of the policies that TCC Academy has indicated in the Parent Handbook.

Parent Signature: _____

Date: _____

TABERNACLE CHRISTIAN CENTER

CHILDREN'S ACADEMY

ENROLLMENT FORM

For official use only Please check relating items.

___ **Registration**

___ **Book Fees**

___ **1st Tuition Payment Method**

___ **Cash**

___ **Check**

___ **Credit Card**

DATE OF ENROLLEMENT: _____

SOCIAL SECURITY (PARENTS/GUADIAN)

FATHER SS# : _____

MOTHER SS# : _____

GUARDIAN SS# : _____

CHILD'S NAME: _____

FORMER SCHOOL: _____

FROM _____ TO _____

REASONS FOR LEAVING

CHILD'S BIRTH DATE: _____

ADDRESS: _____,

CITY: _____ STATE _____ ZIP: _____

HOME PHONE: _____ SEX: _____

CELL PHONE: _____

MOTHER'S NAME: _____

HOME PHONE# _____ CELL# _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

EMAIL ADDRESS: _____

FATHER'S NAME: _____

HOME PHONE# _____ CELL# _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

EMAIL ADDRESS: _____

GUARDIAN'S NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

CELL: _____

HOME PHONE: _____

DAYS OF THE WEEK IN CARE: M, T, W, TH, FR.

PRIMARY HOURS OF CARE: FROM _____ TO _____

PLACE OF EMPLOYMENT BUSINESS ADDRESS & PHONE

MOTHER: _____

FATHER: _____

CHILD'S PHYSICIAN: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PHONE: _____

MAY THE SCHOOL CALL ANOTHER PHYSICIAN IF UNABLE TO CONTACT THE ABOVE? ***YES or NO. MAY WE TRANSPORT YOUR CHILD TO THE NEAREST EMERGENCY FACILITY IN THE EVENT THAT NEITHER PARENT CAN BE CONTACTED? YES or NO.***

OTHER PERSONS TO BE NOTIFIED IN CASE OF ILLNESS OR ACCIDENT:

NAME: _____

ADDRESS: _____

CITY _____ STATE _____ ZIP _____

PHONE: _____ EMAIL ADDRESS _____

**PERSONS PERMITTED TO REMOVE CHILD: MOTHER: _YES NO /
FATHER: YES, NO**

NAME: _____

ADDRESS: _____

CITY _____ **STATE** _____ **ZIP** _____

PHONE: _____

RELIGION OF PARENTS AND CHILD _____.

DOES YOUR CHILD HAVE ANY CHRONIC MEDICAL CONDITIONS OF
WHICH WE SHOULD BE AWARE?

SIGNATURE: _____

DATE: _____

For official use only Please check related items. ___ Registration ___
Book Fees ___ 1st Tuition Payment Method ___ Cash ___ Check
___ Credit Card

Meals served while in care: ___ AM Snack ___ Lunch ___ PM Snack

If you have enrolled your child in the state funded Voluntary Pre-K program, the Early Learning Coalition or Step Up for Students your child's absences are limited to thirteen days absence. If you exceed thirteen absences, you will have to withdraw from the state funded program and begin paying regular Pre-school and school age fees.

CREDIT POLICY: NO CREDIT WILL BE GIVEN FOR ANY ABSENCES. ILLNESS: AFTER THE FIRST THREE CONSECUTIVE DAYS OF ABSENCE, IF ILLNESS CONTINUES A DOCTOR'S NOTE IS REQUIRED

When your child is absent for any reason, you are responsible for the full fee as contracted. We have reserved a place for your child and our costs remain fixed even when your child is not in attendance. Parents are required to give a two-week notice when withdrawing their child from the program. This notice must be given, in writing, to the principal. Failure to do so will result in being charged two weeks tuition. If this account becomes in arrears and needs to be sent to collection or court, Tabernacle Christian Center Academy will be entitled to collect reasonable attorney's fees. The persons listed below are responsible for tuition payments.

Parent/Guardian's Name (please print):

Parent/Guardian's Signature: _____

Date: _____

Principal's signature: _____

Date: _____

HEALTH and SAFETY

Medical Notes Every child is required to have a physical examination, and all current immunizations. DCF forms #680 and #3040 must be completed by your child's physician and be on file in our office ON OR BEFORE THE FIRST DAY OF SCHOOL. The academy is not equipped to care for an ill child. TO HELP PREVENT THE SPREAD OF DISEASE, CHILDREN WHO SHOW SIGNS OF ILLNESS SHOULD BE KEPT HOME! Parents will be called to pick up their child if the staff feel your child's condition can best be treated at home. Please bear in mind that if your child is well enough to attend school, they are well enough to go outside while in our care. If your child should become ill while in our care, they are brought to the office and made comfortable until you arrive. Please keep your emergency list updated for this reason. Certain symptoms in children may suggest the presence of a communicable disease. The following position on communicable disease will be enforced...

Any child who is suspected of having a communicable disease (or infectious disease), or who develops a fever or other signs of symptoms, which include but are not limited to any of the following...DIARRHEA AND/OR VOMITING/FEVER WITHIN THE LAST

24 HOURS; CONTAGIOUS OR UNIDENTIFIED RASH; YELLOW OR GREEN DISCHARGE FROM EYES OR NOSE; PINK EYE; SEVERE COUGH; ABDOMINAL PAIN; IN THE CONTAGIOUS PERIOD OF AN ILLNESS (I.E, CONJUNCTIVITIS, CHICKENPOX, STREP INFECTION, IMPETIGO, HAND AND MOUTH INFECTION, ETC.); HEAD INJURY WITHIN 24 HOURS; SEVERE COLD OR INFLUENZA; HEAD LICE; AND OTHER UNUSUAL SYMPTOMS FOR YOUR CHILD (EXTREME TIREDNESS, HEADACHE, ETC.) shall be placed in an isolated area. The parent will be notified. Such children shall not return to the facility until the signs and symptoms of a communicable disease are no longer present. A WRITTEN STATEMENT from a physician attesting to the fact that the child has been appropriately treated for the disease must be provided to the school.

In addition, if any child contracts any kind of communicable disease, i.e.: conjunctivitis, chicken pox, etc... the school must be notified as soon as diagnosis is made so that we may notify other parents.

A CHILD WHO STAYS HOME, OR IS SENT HOME, MUST BE SYMPTOM FREE FOR 24 HOURS BEFORE HE/SHE RETURNS TO SCHOOL. ALSO IF WE SEND YOUR CHILD HOME WITH A FEVER, YOU MUST MAKE ARRANGEMENTS FOR HIM/HER TO STAY HOME THE FOLLOWING DAY.

Signature: _____ Date: _____

COMMUNICATION

Home/School Partnership

A prime factor in the success of our school is the importance we place upon communication between home and school. The lines of communication must be kept open at all times in order for us to best serve your child's needs. Here at Tabernacle Christian Center

Academy we have an open-door policy. You may speak to the Director anytime during normal school hours. Your involvement is important to us and can be accomplished

through the following:

- ✓ Classroom Volunteer
- ✓ Field Trip Volunteer
- ✓ Joining the PTA

Parent to School

Please notify us if:

- ✓ Your child has developed a communicable disease.

- ✓ Your address or phone number has changed.
- ✓ You wish to change or add to the emergency contact numbers we are to use.

Parent to Teacher

Conferences between teachers and parents are held to discuss your child's development.

Parents should feel free to request a conference when they have a specific concern or issue to discuss. Please contact the office to set up an appointment.

Parent to Administration

In any instance where there appears to be some problem with your child or where you are unclear as to what is transpiring, it is of the utmost importance that you GO TO THE TEACHER FIRST! If you feel that the problem has not been resolved, then the next step is to ask for a conference with you, the teacher, and the principal. The door to the principal's office is always open to parents as well as staff. Concerns regarding policies, curriculum, philosophy, etc... should be addressed to the administration.

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teacher, and director. The door to the director's office is always open to parents as well as staff. Concerns regarding policies, curriculum, philosophy, etc... should be addressed to the principal.

Help Us Help You!

PLEASE READ ALL newsletters, fliers, and "dates to remember" memos, and invitation to school programs. Also, PLEASE be respectful of DEADLINES! -Please read and respond to the text messages and emails as well.

Holidays

While we celebrate various national and Christian holidays, we do not participate in the celebration of Halloween.

Parent Involvement

We invite you to become involved in your child's pre-school experience. Join us for praise and worship, read a book, or do an activity with your child's class. Parents are welcome to

join the class in your child's birthday celebration. Just please make prior arrangements with your teacher.

PK3-Kindergarden

SEPARATION POLICY & FIRST DAY “HINTS”

School is a giant step in your child’s development. All children need the understanding and support of their parents during this important period of separation from home. The more positive you are as a parent, the more secure your child will be and feel.

FIRST DAY

1. Please walk your child to the gathering area or his/her class.
2. If your child clings to you, do not try to push him/her away. Let the teacher try to interest him/her in an activity.
3. Always, reassure your child that you will be there to pick him/her up, or make sure they understand the arrangements made.
4. After the teacher has greeted your child please say a speedy goodbye, give a kiss and a hug and leave with a happy face. We find children adjust better without a lingering farewell.
5. Please do not take the teacher’s time with instructions about your child when the other children are in the room and need her/his attention. Write a note or contact the office and your situation can be discussed at a more convenient time.

ENROLLMENT REQUIREMENT

1. A health Certificate is required by state regulations. This must include a medical examination and proper immunizations record.
2. A copy of the student’s birth certificate is required for licensing purposes.

IN-SCHOOL SUPPLIES

The following is a list of items we MUST have on or before the first day of school.

- ✓ A plastic art smock, large enough to cover most of your child's clothing.
- ✓ A COMPLETE change of clothes...socks, underwear, shorts, pants, or skirt. Please place all items in a zip-lock bag. If and when any of your child's clothing is sent home, it is important to remember to replace the item on the next day of school.

YOUR CHILD'S TEACHER WILL GIVE YOU A "SPECIFIC" LIST OF ITEMS THAT ARE REQUIRED FOR HIS/HER CLASSROOM. REMEMBER TO LABEL EVERYTHING!

LATE ARRIVALS

Classes begin promptly at 8:00 am. If it is possible PLEASE do not bring your child to school later than 8:00 a.m. Late arrivals are disruptive to teachers, the other students and your own child. UNDER NO CIRCUMSTANCES MAY A CHILD EVER WALK TO THEIR CLASS UNESCORTED BY AN ADULT! If your child will be arriving late or will be absent for the day, please call by 8:00 AM.

The students are considered absent if no contact has been made.

DISMISSAL

Just as we ask you to arrive at school promptly, we ask that you also be prompt at dismissal time. Your child will be anxious to see you! Until our staff

becomes familiar with the people who pick up your child, anyone picking up (including parents) MUST be listed on your “Pick up Authority” list. They must also be prepared to show the teacher a picture I.D.

Discrimination Policy

Tabernacle Christian Center Academy does not discriminate against color, race, religion, physically challenged, or national origin.

Statement Of Confidentiality

All of the information on your child’s registration forms, as well as any other information that is added to your child's file during his/her stay at the Academy, shall be considered privileged and confidential and will only be accessible to the center’s staff. Personnel from the Division of Children, Youth, and Family Services are required to have access to files for licensing purposes and shall maintain the confidentiality of individual records. Any other requests for information from your child's file will not be released without parental consent. Records of all such releases will be kept in your child's file.

Responsibility to Report Child Abuse

The laws of Florida require every daycare worker in any public or private childcare facility to report the suspicion of abuse and neglect. The decision to notify the parents or guardian of a child that the Academy has made a report to the Division of Child, Youth and Family Services as to the abuse or neglect of such child, shall be made by the School Principal on a case-by-case basis, in light of the best interest of the child.

Hours of Operation and Days Close

The hours of operation of TCC Academy are 7:00 AM to 6:00 PM Monday through Friday, nine months a year. We accept children between the ages of 3 through 12th grade. The Academy will be closed New Year's Day, Good Friday, Memorial Day, Spring Break, Fourth of July, Labor Day, Thanksgiving Day, Teachers Workday and other special days. When a holiday falls on a weekend, the school will be closed on the Monday after the holiday. The actual days of closing will be provided to the parents at the beginning of each school year and posted on the Parent Bulletin Board.

Discharge Policy

TCCA reserves the right to cancel the enrollment of a student for the following reasons:

- ✓ non-payment or excessive late payment of fees
- ✓ failure to submit required information or forms
- ✓ failure to comply with the policies of the Center
- ✓ special needs of a child which we cannot adequately meet with current staffing patterns.
- ✓ physical or verbal abuse of staff or children by a parent or child
- ✓ Abandonment of child after scheduled pick up hours

Registration Fee

Level 1-12 Grade: \$370.00 (New Student)

Returning Student: \$320.00

PK3-Kindergarden- \$215.00 (New Student)

Returning Student: -\$165.00

Parents are required to pay a registration fee prior to their child's start date in the program. Families who have been withdrawn for 6 months or more will be required to pay the full Returning Student Re-enrollment Fee of \$165.00.

Tuition

Parents will be required to sign an agreement stating that tuition will be paid to Tabernacle Christian Center on a regular basis, with either a personal check, money order, or by a major credit card (master or visa card).

1. Tuition is due and payable on the schedule payment date. Checks should be made out to Tabernacle Christian Center Children's Academy or TCCA. A late payment fee of \$10.00 per day will be added when fees are late.
2. We understand that circumstances may arise that temporarily inhibit your ability to adhere to the tuition collection procedure. You must contact the Director immediately if such a situation occurs so that a mutually agreeable solution can be made. By doing so, your childcare will not be in jeopardy. Parents are required to give a two-week notice when withdrawing their child from the program. This notice must be given, in writing, to the principal. Failure to do so will result in being charged two weeks tuition. Parents are encouraged to also share withdrawal. information with their child's teacher; however, this is not a substitute for the written notification mentioned above.
3. If you refer a new family to our Center, you will receive one free week of childcare for one child after the referred family has been in attendance for 2 months.

Payment Responsibility

The parent/guardian who physically signs the tuition contract with Tabernacle Christian Center Academy is responsible for the full payment of tuition.

If this account becomes in arrears and needs to be sent to collections or court, Tabernacle Christian Center Children's Academy will be entitled to collect reasonable attorney's fees.

Parent/Guardian Pockets

Pre-K3 through 5 years

Each child in every classroom has a parent pocket which is located on or near the door of the child's classroom. Although this pocket serves many purposes picture holder, treasure keeper, rock collector - the main purpose is home and parent communication.

Arrivals And Departures

For the safety of everyone, do not leave your vehicle's engine running and/or purse/wallet in your car while you are inside the Academy.

1. Drop off/Sign-in and Sign-out Procedures: Parents are required to bring their child into the academy and sign their child in on the sign-in sheet each day. Parents should notify the staff of their child's arrival and share any pertinent information that might affect their child's day. The same procedure must be followed each night when picking up your child. Once a child is signed out, the parent/guardian is responsible for the safety and supervision of their child.

2. Pick-up Authorization Policy: Parents are required to complete and update as necessary a current list of people who are authorized to pick up their child, or who can be called in case of an emergency. Adults who are not on the authorization list will NOT be allowed to pick up children from the Center. Authorized adults must be able to present a photo ID when picking up a child until staff members are familiar with them. Parents may add new adults to the list by bringing a dated document with their name and phone number to the office.

The Program Director will notify staff of any new additions and will update files and emergency books accordingly.

Students will not be released to any person under the age of 18. If a parent/guardian or designated pick-up person is suspected of being under the influence of alcohol/drugs, the child's teacher and/or Program Director will call the individual aside to discuss the suspected condition and potential danger to the child. Agency personnel will offer to call a spouse, friend, or taxi for the individual. If this is ineffective, agency will notify the local police to report their concerns about the welfare of the child and will assist the police as requested.

Late Pick-Up Policy: The Academy closes at 2:25 PM. In order to accommodate, parents are requested to pick up their child in time. All staff, children, and adults must vacate the building by 3:30PM unless otherwise authorized. In the event a parent picks up their child any time after 3 PM, there will be charged \$5.00 per every 15-minute late fee. Staff members who stay late to close out the program will complete a late fee form and will submit it to the office that day. The Business Manager will code the charge as a late payment fee which will be added to the tuition.

Medication

Our preference would be to have you arrange your child's medication before or after school. However, if it is necessary for us to give a child medication while he/she is at school, you **MUST** fill out a medication authorization form.

1. Tabernacle Christian Center Academy will not administer prescription medication to a student unless the medication is accompanied by written authorization from the parent and the written order of a licensed health practitioner.
2. Tabernacle Christian Center Academy may administer nonprescription medication to a student only when the medication is accompanied by written authorization from parents.
3. Non-prescription medication shall be administered in accordance with the instructions printed by the manufacturer, or in accordance with the written order of a licensed health practitioner.
4. Tabernacle Christian Center Academy shall not be obligated to administer medication.
5. Medication shall not be administered unless it is in the original container and labeled with the name of the medication, dosage, name of the student and if prescription, the name of the physician.
6. Medication shall not be administered beyond the expiration date.
7. Medication shall be stored in containers with student protective caps and in accordance with instructions for storage in a location not accessible to children.
8. Each dose of medication administered shall be recorded by the staff person responsible for administering the medication.

9. Medication shall be administered from an infant feeding bottle only when instructed to do so by a licensed health practitioner.
10. Remember to send a measured spoon.

Illness

Tabernacle Christian Center Academy is committed to providing a healthy environment for children. All children are required to have a current physical, and immunizations form on file before admittance. For children 5 years and under, this must be updated annually. The staff is required to adhere to and practice communicable disease control procedures. This includes using rubber gloves and a bleach/water solution for disinfecting when necessary. Most of the staff is CPR and first aid certified. Our staff familiarizes themselves with each individual child in their care, getting to know their general appearance and personalities. They are usually able to distinguish between a student who is not feeling well due to illness versus a child who is feeling out of sorts due to their disposition. Parents of a student who develops any of symptoms while in the academy will be called immediately to pick up their child. When parents cannot be reached, the emergency contacts for the child will be called. Parents are responsible to pick up a sick child **within an hour of notification**.

Procedures Regarding Injured Student

Minor injuries such as scrapes, or small cuts are treated by First Aid certified staff. All injuries are then entered on an accident report form, with the name of the teacher who responded to the child, time of accident, location of accident, type and location of injury, etc. It is the responsibility of the teacher to have the parent review, sign and date the accident report. In the event a child injures another, when explaining the injury to the parent/guardian we make sure that no names are used. Parents/guardians are notified of all head

injuries by phone as soon as possible. Any outside medical treatment needed will be reported to the principal immediately. The principal and/or other staff member will take responsibility to notify the medical facility first, giving the child's name, center's name and type of injury. Parents will be notified as soon as possible and are expected to meet us at the medical facility. Previous consent for emergency treatment will be kept in the child's file and will be brought to the medical facility. If a parent/guardian or other emergency contact on file is not available, we will take the child and her/his file to the medical facility. A third person would be given permission to contact the parent/guardian or other emergency person on the child's emergency list. Under no circumstances do we leave a message with anyone - we continue calling until someone is contacted in person. It is the responsibility of the injured child's teacher to follow up with the parent/guardian on the child's injury, if medical attention was necessary.

Academy Rules

PRE-K3-5

Toys: We ask that children only bring toys from home on show and tell days. Please check with your child's teacher for their special show and tell day. The academy is not responsible for any lost or broken toys. Please keep in mind that the Center does not allow certain violent toys, games or action figures. Please check with the teachers concerning these guidelines.

Birthdays: These are special days, and we enjoy celebrating them with the children. If you wish to celebrate your child's birthday during school, you may bring in a cake and refreshments. **You may not bring in any food that has been prepared in the home.** Please notify the teacher a few days in advance so she may arrange her schedule. These parties need to remain simple so as not to interfere with the daily routine.

To commemorate your child's birthday, we suggest you considering buying one book for our school library. We shall label this book in honor of the birthday child.

Nap Requirements: We provide an opportunity for at least one hour of rest, relaxation, or sleep. We provide individual mats and maintain constant supervision of sleeping areas at all times. Children are required to bring a child-size blanket, which parents are responsible for washing.

Preschool Programs

Pre-K-3

We are serving students 3years through 5 years of age. Each class uses the A Beka Curriculum and is staff with a certified teacher and an assistant when necessary. School age students use the Accelerated Christian Education Curriculum.

Student's Name: _____ Teacher: _____

Discipline Policy We believe the primary responsibility for raising young children rests with the parents; however, the staff strives to assist parents in the training and guidance of their children. We will provide parents with feedback about their children (both positive and negative, if necessary). If you desire help in dealing with a specific behavior, please discuss it with us. Parent support is expected for any guidance techniques used by staff to solve unwanted behaviors. Staffs are not allowed to discipline a child using prohibited methods (according to licensing regulations) even at the request of a parent.

1. Students are spoken to by the teacher and reminded that his/her behavior is not appropriate.
2. Students having difficulty interacting with other children in class is separated (time out) for a specific period of time. (usually, one minute per year in age)
3. Any student who continually disrupts the classroom is sent to the office and spoken to. The parent is then contact and made aware of the existing problem.
4. Students shall not be subjected to discipline, which is: a. Associated with food, rest and/or bathroom breaks b. Severe (corporal punishment or threat) c. Punishment associated with food, naps, or toilet training d. Pinching, shaking or biting a child e. Hitting a child with hand or instrument f. Putting anything in or on a child's mouth g. Humiliating, ridiculing, rejecting or yelling at a student h. Subjecting a child to harsh language i. Placing a child in a locked or dark room, bathroom, or closet with the door close j. Requiring a child to remain silent or inactive for inappropriately long periods of time for the child's age.

My signature below is confirmation that I have read and agree to the above noted disciplinary policy of Tabernacle Christian Center Academy.

Parent/Guardian Signature:

X_____

Date: _____

